



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board March 16, 2021

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:00 a.m. Board Members Present: Chair Carmichael, Vice-Chair Goff, Chu, Epperson, Hornung, Martinez, and Tracey. Staff Present: Brewer, Johansen, Tessier, and Wong.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** Presentation/Introduction from Police Chief Ryan Johansen was moved to the beginning of the meeting.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the January 19, 2021 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**
Alicia Chu noted the San Bruno Senior Center is not listed in the Kaiser Resource Guide and recommended we contact Kaiser to be added to the guide. She told staff she would get staff a copy of the guide.

Board Member Chu thanked the Capuchino Leo's for their resource bin for Seniors.

Board Member Hornung announced that past board member Ellen Donnelly passed away.

7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Meal Totals – **Superintendent Brewer** presented. More people are being fed now that the Senior Center is closed. A part time employee was hired to assist in the kitchen.
 - b. Receive Oral Update on Parking Lot Restriping and Trash Enclosure from Public Works Department – **Engineer David Wong**, Project Lead, stated the design is at about 65% completion. Staffing issues have slowed the project. **Board Member Chu** asked about the restriping locations of handicapped spaces and asked for the consideration of reconfiguring the entrance and exits. **Chair Carmichael** asked whether this project would be finished before the Senior Center reopens. **Engineer Wong** stated that this would be the ideal time and it is continuing to be pursued.
 - c. Receive Report Regarding Virtual Senior Programming – **Superintendent Brewer** stated that a comprehensive newsletter is being put together every two months. In the next couple of months a few zoom events will be happening such as a party, bingo, a couple of concerts, and some games. Some in-person sports like

horseshoes, bocce, and softball are being worked on. City facilities are still closed. Plans for reopening are being developed and reviewed. More information will be in the May/June newsletter. Newsletters are distributed through regular mail, email, and the City's website.

- d. Receive Update on AARP Tax Program Process – **Superintendent Brewer** explained that only past participants could be a part of this year's program. People are called to drop off their tax documents on Wednesdays and the following week they can pick up their completed tax returns. This year there are 176 participants.

8. **NEW BUSINESS:**

- a. Presentation/Introduction from Police Chief Ryan Johansen – **Chief Johansen** introduced himself and explained his vision for the future of the police department.

9. **ITEMS FROM BOARD MEMBERS:**

Board Member Chu would like to know what is happening with upgrading the bathrooms.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** Meeting was adjourned at 9:53 a.m.